

MSU TelFarm Center  
Morrill Hall of Agricultur  
446 West Circle Drive, Room 414  
East Lansing, MI 48824  
Phone: (517) 355-4700  
email: telfarm@msu.edu  
tfpcmars@msu.edu  
www.canr.msu.edu/telfarm



# Enrollment Contract 2025

MICHIGAN STATE UNIVERSITY | Extension

New Client       Continuing Client

TELFARM#: \_\_\_\_\_ COUNTY: \_\_\_\_\_ PHONE1: \_\_\_\_\_  
FARMNAME: \_\_\_\_\_ PHONE2: \_\_\_\_\_  
NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CELL: \_\_\_\_\_  
CITY, ST., ZIP \_\_\_\_\_  
Record Keeper's Name \_\_\_\_\_ Phone: \_\_\_\_\_

BUSINESS TYPE:  Sole Proprietor    Partnership    LLC    Corporation   Fiscal Year Begins \_\_\_\_\_ month

**TOTAL FEE**      \$ \_\_\_\_\_ (from reverse side)

Please send your completed Enrollment Contract to the TelFarm Center as soon as possible, even if payment is not being made at this time. We cannot mail supplies without a signed Enrollment Contract on file in our office. Make checks payable to TelFarm. If you would like to pay with a credit card for the PcMars, QuickBooks or Depreciation options, please visit [https://commerce.cashnet.com/msu\\_3987](https://commerce.cashnet.com/msu_3987). If you are on the handwritten records system and would like to pay with a credit card, please contact the TelFarm office.

**Payment is due by September 15, 2025**

Check enclosed \_\_\_\_\_  Bill me       Paying/Paid Online  
check

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Supply Request

NOTE: Supplies will be sent to you as soon as possible AFTER enrollment is received in our office.

<input type="checkbox"/> No supplies needed at this time	<b>The items below are for handwritten records clients</b>
<input type="checkbox"/> Form 3 Packet (Depreciation)	<input type="checkbox"/> Form 2 Packet
<input type="checkbox"/> 2 Sheets Self Addressed Labels	<input type="checkbox"/> Form 2L (Labor) Packet
<input type="checkbox"/> 1 Sheet TelFarm Addressed Labels	<input type="checkbox"/> Labor Hours & Livestock Form

### Office Use Only

TB       AR       Paid       Supplies Mailed

# TelFarm Enrollment Options Worksheet

Please call the TelFarm office at (517)355-4700 if you need assistance completing this form.

*transfer total to front of form.*

<b>Choose One Enrollment Option</b>	<b>Price</b>	<b>Fee</b>
<input type="checkbox"/> PC Mars - Includes accounting and technical support, the ability to send backups to TelFarm anytime for review, depreciation schedules at pre-tax planning/tax time and also includes FINAN business analysis. Software is licensed directly with IFBA.	\$600	\$
<input type="checkbox"/> QuickBooks Desktop - Includes accounting and technical support, the ability to send backups to TelFarm anytime for review, depreciation schedules at pre-tax planning/tax time and also includes FINAN business analysis. Software is licensed directly with Intuit. QuickBooks Online is not currently supported by TelFarm.	\$600	\$
<input type="checkbox"/> Handwritten Records (Form 2/2L) - Receive computer generated reports in the mail. This option includes depreciation, pre-tax planning and tax time reports and also includes FINAN business analysis.	See Calculation worksheet below	\$
<input type="checkbox"/> Depreciation Only - Receive depreciation reports at pre-tax and tax time. This option is for those not electing one of the three options above.	\$275	\$

## Handwritten System (Form 2/2L) Fee Calculation

Handwritten Options	Per Unit Fee	Total Fee	
		# of units	Total
1. Base Fee	\$495.00		
2. Tillable Acres	.68		
3. Dairy Cows	\$2.40		
4. Beef Cows	1.05		
5. Purchased Beef Cattle Sold	.63		
6. Farrow to Finish Hogs Sold	.26		
7. Feeder Pigs Sold (raised or purchased)	.16		
8. Other Livestock			
9. Other			
10. SUBTOTAL (Lines 1 through 9)			
11. Enter lesser: Line 10 or \$1365			
12. Timely Reporting Discount (subtract if noted)			
13. Final TelFarm Fee--Add Lines 11 thru 12 ( transfer to front of form)			