

Horse Council Minutes
August 8, 2023

President: Danielle Sackrider
Vice President: Julie Bruce
Secretary: Andrea Littlefield
Treasurer: Connie Miracle
Deputy Treasurer: Cindy Mingus

Attendance: Shirel Hart, Teresa Hufstedler, Pam Cook, Andrea Littlefield, Danielle Sackrider, Cindy Mingus, Katie Staples, Connie Miracle, Julie Bruce, Bobbi Newland, Mindy Stuart, Kayla Mitchell, Cindy Sigman, Rachel Hartman

1. Call to order: Danielle 6:36
2. Pledges:
3. Approval of Agenda- Motion Teresa Huffsteadler, seconded
4. Introduction of Visitors:
5. Approval of July 11, 2023 meeting minutes sent via email from Andrea on August 4, change date on treasurer's report to 6/1 Motion Teresa Hufsteadler, seconded
6. Secretary's Report- Patterns from Monday Judge
7. Treasurer's Report- See attached
 - o Donor list sent to Tonya
 - o Motion to accept by Shirel, seconded Rachel
8. Committees-
 - Awards- Trophies and ribbons have been ordered. Specialty awards for Pleasure, Competitive Trail and Prairie Ponies have been ordered, also walk/trot buckles
9. Youth/Leader/Board Comment
 - o Workouts- There are several youth that have not attended workouts, we have a 2 required workout per discipline minimum.
 - o State Show- 5 mini, 5 Gymkhana, 2 Senior and 1 Junior attending this year
 - o Back #'s- stick with same for this year
 - o Fair entries due by the August 8th meeting
 - o Who is camping at the fair? Danielle G-3, Shirel D-2, Connie H-7 and 9
 - o Ribbon handout for fair- Julie and Danielle set up a space in the old entry booth
 - o Saturday Award Ceremony- Andrea will create an agenda and MC
 - o Monday night In Hand start time is moved to 4:00 to accommodate increase in numbers
 - o Silent Auction donor thank you notes have been sent out
 - o Margie Tien Arena rules- Connie working on this
 - o Volunteer sign up sheets for show days- Kayla will send a survey
10. To Do's
 - o Need a list of all youth and leaders for fair passes

- Stalling Diagram- Needs to be done by the August meeting
 - Overnight barn monitoring- Each club one night
 - Set Ribbon pick up times if ribbons are missed on show days
 - Fair Judge Cards- done
 - Awards and ribbons ordered 7/6/23
 - Charlie Horse program updated with all youth and corresponding horse, some back numbers are missing until the 4-H office gets them to us. We need to enter classes into Tonya's computer prior to fair so that members get credit for the year.
 - Andrea is going to print showbills, awards rules and patterns to laminate and put on poster board on the entry booth for the fair
 - Ribbons have been counted and sorted and are packaged up by event with direction on who gets a strip vs rosette
 - Mounting blocks are in the entry booth
 - Poultry show, evaluations, rabbit show will all be going on during our horse show
 - Motion by Shirel, 2nd Bobbi to purchase a lock box for shows
 - Motion by Teresa, 2nd Bobbi to purchase supplies for shows
11. Summer Shows- reminder about Horseman's pleasure shows offer driving and inhand classes
- State Show August 18-20
 - Driven/Ridden Dressage Fair Show- September 9 at the fairgrounds
 - Competitive Trail Fair Ride is August 26th Russ Forest 9:00 am Dr. Fedore
12. Reminders: Workout Dates are posted
13. Next HC Meeting August 29, 2023 @ 6:30 at the 4H Office
14. Future meeting dates October 3, November 7, Dec 5
15. Adjourned at 8:20

Group Name: St Joseph County Horse Council

Treasurer's Report

1. Beginning Account Balance

Date 7-1-23

Balance \$ 8501.24

2. Money Received (Attach additional page, if necessary.)

Amount \$ 1,285.00 purpose Donor Pledges

Amount \$.78 purpose Interest

Amount \$ _____ purpose _____

Total Received \$ 1285.78

Subtotal (Balance #1 + Money Received #2) \$ 9787.02

3. Expenses (Attach additional page, if necessary.)

\$ 259.91 to whom Troyers purpose mounting blocks

\$ _____ to whom _____ purpose _____

\$ _____ to whom _____ purpose _____

Total Expenses \$ 259.91

4. Closing Account Balance

Date 7-31-23

Subtotal (Subtotal - Total Expenses #3) \$ 9527.11

5. To reconcile your group account balance with bank statement balance, complete the following steps:

a. Add back checks that have not shown up on the account statement (+) _____

b. Subtract deposits not showing up on account statement (-) _____

c. **Adjusted balance** should agree with account statement (=) _____

(Adjusted balance = #4 closing account balance + 5a - 5b)

File a copy of account statement that agrees with the total closing or adjusted balance above.

Prepared by (Treasurer's Signature) Connie Meade Date 8/8/23

Remember to reconcile savings and checking accounts separately.