

Department of Fisheries and Wildlife

Michigan State University
13 Natural Resources Building
East Lansing, Michigan 48824-1222

LETTER OF RECOMMENDATION

TO BE COMPLETED BY STUDENT BEFORE FORWARDING TO REFERENCE:

(Last Name)	(First Name)	(Middle Name)
is applying for the	MASTERS	DOCTORAL degree
		(Please Circle)

I wish to have access to this letter of recommendation and it will not be confidential.

(Signature)

(Date)

I waive my rights to access to this letter of recommendation:

(Signature)

(Date)

TO BE COMPLETED BY REFERENCE:

During how many months were you in frequent contact with the applicant? _____
What was your relationship to the applicant? (Check all applicable) Classroom Instructor (); Advisor (); Employer ();
Friend (); Relative (); Other: _____

ANALYTICAL ABILITY

- ☐ Exceptional analytical ability
- ☐ Above average analytical ability
- ☐ Average analytical ability
- ☐ Poor analytical ability
- ☐ No opportunity to observe

ABILITY TO DO CREATIVE RESEARCH

- ☐ Exceptionally creative and original
- ☐ Adapts and uses new ideas readily
- ☐ Responds to suggestions; average
- ☐ Lacks any aptitude for research
- ☐ No opportunity to observe

WRITING ABILITY

- ☐ Accurate, clear and concise
- ☐ Above average writing skills
- ☐ Average written expression
- ☐ Poor writing ability
- ☐ No opportunity to observe

ACCURACY OF WORK

- ☐ Exceptionally accurate
- ☐ Makes only minor mistakes
- ☐ Satisfactory accuracy, average
- ☐ Makes numerous and repeated errors
- ☐ No opportunity to observe

NOT SUITED FOR THE FOLLOWING SITUATIONS

- ☐ Unsupervised field research
- ☐ Heavy field work
- ☐ Laboratory work
- ☐ Teaching duties
- ☐ Other

EMOTIONAL STABILITY AND MATURITY

- ☐ Confident; well-adjusted
- ☐ Average maturity
- ☐ Immature; variable
- ☐ Emotional problem

REACTION TO CRITICISM

- ☐ Invites criticism; strives to improve
- ☐ Accepts correction; shows improvement
- ☐ Avoids criticism; justifies mistakes
- ☐ Resents criticism
- ☐ No opportunity to observe

DEPENDABILITY AND INTEGRITY

- ☐ Absolutely reliable and trustworthy
- ☐ Dependable in most cases
- ☐ Average dependability
- ☐ Questionable dependability
- ☐ Cannot be trusted

INITIATIVE AND INDUSTRY

- ☐ Self-starter; creates own job
- ☐ Works with little help and supervision
- ☐ Average initiative; requires direction
- ☐ Requires much urging; wastes time
- ☐ No opportunity to observe

ORAL EXPRESSION

- ☐ Superior
- ☐ Good
- ☐ Average
- ☐ Poor
- ☐ No opportunity to observe

PLEASE COMPLETE REVERSE SIDE OF FORM

Please evaluate this applicant's potential as a graduate student in the program they are applying for:

- ☐ Recommend very highly
- ☐ Recommend
- ☐ Recommend with some reservation
- ☐ Do not recommend for this program

ADDITIONAL COMMENTS: (Please try to list STRENGTHS and WEAKNESSES, extracurricular activities, personality traits and any exceptional academic achievements or especially rigorous courses.)

Please Print

YOUR NAME: _____

YOUR TITLE: _____

YOUR ADDRESS: _____

SIGNATURE: _____

DATE: _____

Return to: Graduate Secretary
Department of Fisheries and Wildlife
Michigan State University
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PLEASE COMPLETE REVERSE SIDE OF FORM